



## Payment Options

**You have a number of options available for payment. Please review the information below and decide which form of payment is best for you.**

**Open payment terms:** Requires prior approval. To initiate open account credit a Credit Application Form must be completed and either fax or email it to us. Click on credit application below. Once complete, the form can be printed and faxed securely to Attn: *Account Manager* at 616-241-2964. Be sure to include your signature on the form.

**ACH – (Automated Clearinghouse)** – ACH withdrawal is a secure electronic payment delivery system, which processes electronically originated credit and debit transfers from one bank to another. We have two ACH payment methods for you to choose from. 1) You may elect to send payment directly from your account to our account. Please contact your sales representative for more information. 2) If you would like Color House Graphics to withdraw the funds directly from your bank account, please fill out the ACH Withdrawal Authorization Form linked below and fax to our secure line at 616-241-2964. There are no added fees for this payment option.

**Credit Card** - CHG accepts MasterCard, Visa, and Discover. We include a convenience fee of 2.5% to all transactions paid by credit card. If you choose to pay by credit card, please complete the following [online payment approval form](#). Please contact your CHG Sales Representative or Project Manager with questions regarding our credit card payment method.

**Debit Cards** - Debit cards are also accepted however they must be processed as a credit transaction. Therefore, payments made by Debit Card will be assessed a convenience fee of 2.5%.

**Business or personal check** – Shipments may be held up to 10 business days to clear payment.

**Bank Wire Transfer:** Contact your CHG representative for instructions.

**Money order or cashiers checks:** Additional bank fees may apply

If you would like more information regarding payment options, please contact our accounting manager. Phone (800)454-1916. [Elise@colorhousegraphics.com](mailto:Elise@colorhousegraphics.com)

[Credit Application Form](#)

[Credit Card Authorization Form](#)

[ACH Withdrawal Authorization Form](#)